

**GOVERNMENT OF TAMIL NADU  
DIRECTORATE OF TECHNICAL EDUCATION, CHENNAI – 600 025**

**APPLICATION FOR VERIFICATION OF GENUINENESS**

NAME, DESIGNATION & ADDRESS OF THE APPLICANT (to whom Genuineness Report is to be sent)							
District ..... PIN Code .....							
Phone / Mobile Number							
E-mail ID							
DETAILS OF CANDIDATE FOR WHOM ACADEMIC CREDENTIALS ARE TO BE VERIFIED							
Register Number				Name of the Student			
Course Code				Name of the Course			
DETAILS OF DOCUMENTS FOR WHICH GENUINENESS VERIFICATION REQUIRED							
Tick (✓)	Type of Certificate	Particulars Required				Amount	
	Diploma Certificate	Month & Year of Passing					
	Combined Mark Statement	Month & Year of Exam					
	Mark Statement	Semester	Month & Year	Semester	Month & Year		
Details of Payment Made thro' Indian Bank Multi-Utility Chalan						<b>Total Amount</b>	
Reference Number	Journal Number	Date of Payment					
Purpose of Genuineness Verification				Authorised Signatory with Date			

## INSTRUCTIONS

- Diploma Certificates, Provisional Diploma Certificates and Mark Statements issued by the Directorate of Technical Education (Tamil Nadu) alone will be verified.
- The following enclosures are necessary:
  - Photocopy of Certificates (i.e. Diploma Certificate, Provisional Diploma Certificate, Mark Statements) for which verification of Genuineness is required.
  - **Genuineness will not be issued for consolidated mark sheet.**
  - Original Indian Bank Multi-Utility Challan
- **For Candidates from Autonomous Polytechnic colleges, Genuineness shall be issued only for Diploma /Provisional Certificate.**
- **For generation of Multi-Utility Challan, visit Indian Bank's Website: <http://www.indianbank.in> > Useful Links>Online services >other Links >Department of Technical Education (DoTE) Multi-Utility Payment–Students. Enter the Student name, Reg No and Genuineness fees details and confirm to generate the Challan. After generation of Multi-Utility Challan, payment can be made either through online or through any branch of Indian Bank.**
- Fees once paid will not be refunded or adjusted for any other certificate under any circumstances.

### FEES TO BE REMITTED THROUGH INDIAN BANK MULTI-UTILITY CHALLAN

Type of Service	Issued Date	Amount per Certificate (in Rupees)
Genuineness Verification of <ul style="list-style-type: none"><li>• Diploma Certificate</li><li>• Provisional Diploma Certificate</li><li>• Mark Statements</li></ul>	Within 10 Years	<b>300</b>
	More than 10 Years	<b>450</b>

\*Amount mentioned above is exclusive of Bank Charges.

- **Genuineness shall be approved in 15 working days excluding day of submission in person or receipt of hard copy at DOTE.**
- Genuineness Application form with enclosures should be sent to below mentioned address,

**The Chairman,  
Board of Examination  
DOTE, 53-Sardar Patel Road  
Guindy, Chennai-25.**

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